

# notice of annual general meeting

For the year ended 30 June 2014

Notice is hereby given to the Members that the 7th Annual General Meeting of the Company will be held on 9 September 2014 at 10.30 a.m. at the Jasmine hall, Beach Luxury Hotel, Off: M.T. Khan Road, Karachi to transact the following business:

## Ordinary Business

1. To receive, consider and adopt the Audited Accounts of the Company for the year ended 30 June, 2014 and the Directors' Report and Auditors' Report thereon.
2. To Consider and approve payment of Rs. 1.0 (10%) per share as final cash dividend for the financial year ended June 30, 2014 as recommended by the Board of Directors.
3. To appoint Auditors for the year 2014-2015 and fix their remuneration.
4. To transact with the permission of the Chair any other business which may be transacted at an Annual General Meeting.

Karachi  
Dated: 12 August, 2014

By Order of the Board  
**NEELOFAR HAMEED**  
Company Secretary

## Notes:

1. The Share Transfer Books of the Company shall remain closed from 3 September, 2014 to 9 September, 2014 (both days inclusive).
2. A Member entitled to attend, speak and vote at the General Meeting is entitled to appoint another member as his/her proxy to attend, speak and vote on his/her behalf.
3. Instrument appointing proxy and the power of attorney or other authority under which it is signed or a notarially certified copy of the power or authority must be deposited at the registered office of the Company at least 48 hours before the time of the meeting. Form of proxy is enclosed.

CDC Account Holders will further have to follow the under-mentioned guide lines as laid down in Circular 1 dated 26 January 2000 issued by the Securities and Exchange Commission of Pakistan:

### a) For Attending AGM

- In case of individuals, the account holder or sub-account holder whose securities and their registration details are uploaded as per the Regulations, shall produce proof of his / her identity by showing original Computerised National Identity Card (CNIC) at the time of attending the meeting.
- In case of corporate entity, the Board of Directors' resolution / power of attorney with specimen signature of the nominee shall be produced (unless it has been provided earlier) at the time of the meeting.



### **b) For Appointing Proxy**

- In case of individuals, the account holder or sub-account holder whose securities and their registration details are uploaded as per the Regulations shall submit the proxy form as per the above requirement.
  - Attested copies of CNIC of the beneficial owners and the proxy shall be furnished with the proxy form.
  - The proxy shall produce his original CNIC at the time of the meeting.
4. Members are requested to submit declaration for zakat on the required format and to advise change in address, if any.
  5. Members are requested to submit a copy of the Computerized National Identity Card (CNIC) to update our records.

### **e-dividend**

In compliance of Securities and Exchange Circular No.8(4) SM/CDC 2008 dated April 5, 2013 shareholders are informed that to make process of payment of cash dividend more efficient, e-dividend mechanism has been envisaged when shareholders can get amount of dividend credited into their respective bank accounts electronically without any delay. In addition, by this way dividends may be instantly credited to respective accounts, no changes of dividend warrants getting lost in the post, undelivered or delivered to the wrong address, etc.

The shareholders can avail benefits of e-dividend mechanism by providing dividend mandate in their CDS accounts through their participants or to the respective listed companies / Share Registrar.